

Part 3

Responsibility for Functions and Roles

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Section A

RESPONSIBILITY FOR FUNCTIONS – CONTENT SUMMARY

1. Introduction

1.1 The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (as amended) specify which Functions can and cannot be the responsibility of the Executive.

1.2 In accordance with the legislation, this Part sets out Eastbourne Borough Council's Functions and delegated powers as regards:-

- (a) where they are the responsibility of the Council and/or its Committees;
- (b) where they are the responsibility of the Executive;
- (c) where they are, or are not, the responsibility of the Executive to a specified extent.

1.3 In addition to the above, this Part sets out:-

- (a) functions delegated to Officers by the Council;
- (b) functions delegated to Officers by the Executive;
- (c) the Council approved list of Proper Officer designations;
- (d) the roles, duties and responsibilities of Cabinet Members;
- (e) the roles, duties and responsibilities of Councillors;
- (f) the civic role of the Mayor.

2. Division of Functions

2.1 For all Local Authorities, like Eastbourne Borough Council, operating executive arrangements, the Government specifies the following approach to the division of functions between the Executive and the Council:-

- (a) Determination of the Council's policy framework and budget, and other constitutional and quasi-legislative functions are to be the responsibility of Full Council.
- (b) Functions which involve either determining an application from a person for a licence, approval, consent, permission or registration or direct regulation of a person, together with any related enforcement actions are not to be the responsibility of the Executive.
- (c) All other Functions are to be the responsibility of the Executive.

2.2 The Executive is responsible both for proposing new policy and the budget to the Full Council and for implementing and delivering the agreed policy framework and budget.