



Licence for a garage in **<GARAGE ADDRESS>**.

Tenancy ref:

Licence holder: **<APPLICANT NAME>**

Licence start date: **<LICENCE START DATE>**

Rent: **<COST PER WEEK>** per week

Please read the following terms and conditions. You will then need to complete and sign the declaration underneath.

Garage licence terms and conditions

Definitions:

Council: means Eastbourne Borough Council

Garage: means **<GARAGE ADDRESS>**

Licence Fee: means **<COST PER WEEK>** per week

Tenant: means **<APPLICANT NAME>**

1. The Council hereby gives licence to the Tenant to use the Garage in accordance with this Licence.
2. The Tenant agrees to pay the Licence Fee 4 (four) weeks in advance to the Council on or before the date hereof and will thereafter pay the Licence Fee by Direct Debit every week/fortnight/month in advance.
The first of which may include any unpaid weeks in the interim of the first payment and the first Direct Debit.

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Eastbourne Borough Council in partnership with **Eastbourne Homes Limited**

Eastbourne Homes Ltd is a company wholly owned by Eastbourne Borough Council
(Registered Company Number: 5340097) England and Wales

3. The Tenant must give at least 7 (seven) days' notice expiring on a Sunday in writing to the Caseworker of the Council to end the Licence.
4. If any part of the Licence Fee is in arrears for 14 (fourteen) days', or if there is any breach by the Tenant of any of these conditions, the Council may terminate the Licence and recover possession of the Garage.
5. If the Council requires possession of the Garage it will give the Tenant at least 7 (seven) days' notice in writing which will be sent to the last known address of the Tenant.
6. The Council and all persons authorised by them will be permitted to enter the Garage at all reasonable times to examine its state and condition and have the right to make repairs or to enforce this Licence.
7. The Tenant agrees to use the Garage exclusively for the parking of one roadworthy private motor vehicle or the storage of personal property, owned by the Tenant and for no other use and the Tenant will not carry out any trade of business at the Garage.
8. The Tenant agrees to keep the Garage in good order and to advise the Council or Eastbourne Homes of any needed maintenance or repairs.
9. The Tenant will not store at the Garage any articles of a combustible, inflammable or dangerous nature that may render void any policy of insurance against fire or explosion.
10. In the event the garage is un-used for more than 30 consecutive days then the Tenant must notify the Council in writing to prevent any void in any policy of insurance.
11. The Tenant agrees not to commit a nuisance in or upon the Garage so as to substantially interfere with the comfort or safety of occupants of adjacent or nearby premises.
12. The Council is not responsible for any loss or damage due to fire, theft, water, wind, hurricane or any cause whatsoever to the property of the Tenant, nor is the Council required to carry out any insurance to cover same.
13. The tenant, at his/her expense, shall obtain his/her own insurance for the property stored in the Garage.
14. No addition or alterations shall be made to internal arrangements or water pipes or other appliances of the Garage. No electrical wiring shall be installed to the Garage without the permission of the Council.
15. The Tenant will not leave or dump any oil or rubbish in the Garage or any surrounding areas.
16. The Tenant shall pay and discharge all rates and outgoings of whatsoever nature payable in respect of the Garage.
17. The Tenant is not permitted to sub-let, assign or share the use of the Garage.

18. To return to the Council after the expiry of any notice given by either party all keys issued by the Council for any lock used to secure the Garage.
19. To notify the Council of any change of address for correspondence within 7 (seven) days of the change occurring.
20. The Tenant will bear the costs of replacing any keys or the changing of any locks incurred by the Council as a result of the non-return of keys.
21. At the end of the Licence however determined the Tenant must remove the car and any other property from the Garage and if they are not removed within 14 days the Council may dispose of any such items remaining at the Garage in any manner it thinks fit without incurring any liability to the Tenant and the Tenant shall be responsible for any costs incurred by the Council in so doing.
22. The Tenant must at all times fully and effectively indemnify the Council against any liability whatsoever and howsoever caused arising out of the use of the Garage.
23. The Tenant must comply with all further reasonable regulations and conditions that may from time to time be made by the Council for the safety, good management and control of the Garage.
24. The Tenant may only pay the rent for the Garage by means of Direct Debit.

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Declaration

I agree to accept the licence of the garage <GARAGE ADDRESS> from <LICENCE START DATE>.

I received and read a copy of the licence terms and conditions and I agree to be bound by these conditions.

Signed

Date of signature

Full Name Block Letters

Address

<ADDRESS>

Home Number <HOME NUMBER>

Work Number <WORK NUMBER>

Mobile Number <MOBILE NUMBER>

Email Address <EMAIL ADDRESS>

GUIDANCE NOTES

Eastbourne Homes Ltd would like to take this opportunity to welcome you to your Garage and hope that you find these notes useful.

Should you require any repairs during normal working hours please contact our repairs and maintenance contractor via 01323 410000 (Option 1).

It is important that you read the conditions of the Licence.

At the end of the Licence, the Garage must be left clean and empty of rubbish or you may be recharged if Eastbourne Homes Ltd has to remove rubbish on your behalf.