



LICENSING ACT 2003

Site Notice of an Application for a Minor Variation of a Premises Licence or Club Premises Certificate

NB: This notice must be completed legibly in large block capitals, in black ink * Delete as applicable

I hereby give notice that on _____ day of _____ 20____ an application was made to Eastbourne Borough Council by

Name of Applicant: _____

for a minor variation to a Premises Licence*/Club Premises Certificate* for the premises known as:

Premises Name: _____

Address: _____

All details, especially variations to hours to supply alcohol or any other licensable activities must be stated precisely

The application/variation details are:

Signature of Applicant: _____

Dated this _____ day of _____ 20____

Making Representations about this Application

There are 2 ways to make your representation to the Council, which must be made within 10 working days from the date after the application date:

- The easiest way is to use the online form on our website at **www.eastbourne.gov.uk/licensing**

The form will help you clearly describe your representation and help us efficiently process it. You will receive an immediate acknowledgement and copy for your file. Free internet access is available at local libraries if you do not have your own access

- Alternatively write to Customer First, Eastbourne Borough Council, 1 Grove Road, Eastbourne BN21 4TW

NOTES

You may make representations about this application if you are:

- A person living in the vicinity of the premises
- A body representing persons living in the vicinity
- A person involved in a business in the vicinity
- A body representing persons involved in a business in the vicinity

To be relevant, a representation must relate to one or more of the four licensing objectives under the Licensing Act 2003:

- Prevention of crime and disorder
- Public safety
- Prevention of public nuisance
- Protection of children from harm

Copies of the register and applications can be viewed at the above office by prior appointment. Summaries and associated information can be found at **www.eastbourne.gov.uk/licensing**

It is an offence to knowingly or recklessly make a false statement in connection with an application and a person is liable to a fine of up to a maximum of £5,000 on summary conviction for the offence.

Notes for Applicant:

This site notice must be displayed in a landscape A3 format and printed on white paper

If printed as two A4 sheets, the pages must be joined together with THIS PAGE at the RIGHT and the FIRST PAGE (application details) at the LEFT. For further information about placing this notice, see our booklet 'The new licensing system: a guide to the changes' available from our offices or to download from our website.