

Application for a Vehicle Licence

- Town Police Clauses Act 1847
- Local Government (Miscellaneous Provisions) Act 1976



Lewes District Council

Please read the attached notes before attempting to complete the application form.

YOU MUST NOT USE THE VEHICLE FOR HIRE UNTIL YOU HAVE OBTAINED THE RELEVANT LICENCE OR PLATE FROM LEWES DISTRICT COUNCIL.

I hereby apply to Lewes District Council, subject to the provisions of the Town Police Clauses Act 1847 and the Local Government (Miscellaneous Provisions) Act 1976, for a licence to operate a licensed vehicle within the district of Lewes.

Please complete ALL sections of this form in block capitals using black ink.

1. Type of Licence

Hackney Carriage

Private Hire

Executive Private Hire

Number of
Passengers

2. Vehicle Proprietor Details

Title (Please Circle)

Mr / Mrs / Miss / Ms / Mx

Other (Please Specify)

Surname / Family Name

Forename(s)

Home Address

Postcode

Home Telephone No

Mobile Telephone Number

Email Address

Date of Birth

Place of Birth

3. **Have you ever been refused a Drivers Licence, Vehicle Licence or a Private Hire Operators Licence by Lewes District Council or any other authority?** (Tick Box) Yes No

If yes, please state which authority

4. **Have you ever had a Drivers Licence, Vehicle Licence or a Private Hire Operators Licence suspended or revoked by Lewes District Council or any other authority?** (Tick Box) Yes No

If yes, please state whether the licence was suspended, refused or revoked, by which authority, with reasons and date(s)

5. **Is the vehicle you wish to licence with Lewes District Council currently licensed by another authority?** (Tick Box) Yes No

If yes, please state the other authority:

Please note: Lewes District Council will not grant a vehicle licence for any vehicle already licensed by another licensing authority.

6. I **hereby** declare that I am the proprietor of the vehicle in respects of which this application is made and that the following are the names and addresses of every part proprietor, or person concerned (either solely or in partnership) with the keeping, employing or hiring of the vehicle below.

| Full Name | Address | Nature of Association |
|-----------|---------|-----------------------|
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7. **Vehicle Details**

Vehicle Registration Number: _____

Date of first registration: _____

Make: _____

Model: _____

Colour: _____

Has the vehicle been fitted with a Taximeter? Yes No

Is the vehicle adapted for wheelchair use? Yes No

8. **Documents**

This application must be accompanied by the following documents:

- Vehicle Registration Document
- Insurance Certificate
- Garage Inspection Form (If over one year)
- Taximeter Certificate (if applicable)

8. DECLARATION

I hereby undertake to observe the provisions of the said Acts and such Bylaws and Licence Conditions as may be in force and accept that contravention of them may result in the licence being revoked or not renewed.

The information I have provided may also be used for other Council purposes where it is permitted by law (Lewes District Council is registered under the Data Protection Act 1998 for these purposes).

I declare that to the best of my knowledge and belief the answers given above are true. If a licence is granted I undertake to comply with the conditions attached on the grant of the licence.

WARNING

APPLICANTS ARE ADVISED THAT TO MAKE, KNOWINGLY OR RECKLESSLY, A FALSE STATEMENT OR OMIT ANY INFORMATION FROM THIS APPLICATION IS A CRIMINAL OFFENCE.

Lewes District Council takes its obligations under the Data Protection Act 1998 seriously and will not disclose personal information to any unauthorised person. The authority is under a duty to protect the public funds it administers and will not disclose personal information to any organisation outside the Council except where necessary for the prevention and detection of fraud or if required to do so by law.

The Council will use the personal information it collects to populate our Customer Relationship Management System (CRM). This system enables the Council to provide a more efficient and streamlined service to you.

The Council may share your information with, and obtain information about you from, other organisations to make sure the information held is accurate, to prevent or detect crime; and/ or to protect public funds. These other organisations may include other departments within the Council, Government Departments and/ or other Local Authorities.

Signature

Date