

# Application for a Hackney Carriage Proprietor Licence From 22 April 2009

Town Police Clauses Act 1847  
Local Government (Miscellaneous Provisions) Act 1976  
Read in conjunction with Eastbourne Borough Council Byelaws and Licence Conditions

## **INFORMATION NOTES – Please complete in BLOCK CAPITALS and use black ink**

Please read the guidance notes at the end of this pack before completing the application form.

If you need to add additional information please use page 2.

PLEASE NOTE if you give misleading or untruthful information on this form it is a criminal offence under section 57(3) of the Local Government (Miscellaneous Provisions) Act 1976.

**IMPORTANT. Applicants are reminded that it is an offence to undertake hackney carriage or private hire work without the benefit of the required licences. The payment of a licence fee and submission of an application form confers no rights in this respect.**

### **1. Application:**

Hackney Carriage Proprietor Licence

### **2. Applicant Details**

Full name: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

### **Contact Details:**

Home: \_\_\_\_\_ Work: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

### **3. Vehicle Details**

Registration Number: \_\_\_\_\_

Make: \_\_\_\_\_

Model: \_\_\_\_\_

Colour: \_\_\_\_\_

Engine Capacity: \_\_\_\_\_

Number of seats (excluding driver): \_\_\_\_\_

Number of doors: \_\_\_\_\_

**NOTE**  
**Please ensure that your vehicle meets the criteria specified by the Council as stipulated in the Hackney Carriage Vehicle Conditions and the Council's Quality Control Policy. You are advised to check with the Licensing Team that the vehicle in question is acceptable for use as a licensed hackney carriage.**

#### 4. Ownership Requisition

I declare that I am the owner of the vehicle in respect of which this application is being made and that the following person(s) are either part proprietor or are concerned in the keeping, hiring, or driving of the vehicle. These individuals will accord with the Council's Quality Control Policy.

Signed: \_\_\_\_\_ (Proprietor) Date: \_\_\_\_\_

Name	Address	Nature of Association

#### 5. The following documents are enclosed: (tick boxes)

- Vehicle registration document (or proof of purchase)
- Certificate of insurance
- VST certificate
- European Whole Vehicle Type Approval Certificate
- Meter Test

#### 6. Association: (tick boxes)

- Eastbourne and Country
- Independent

Other, please specify \_\_\_\_\_

#### 7. Declaration

I hereby undertake to observe the provisions of the said Acts and such Byelaws and Licence Conditions as may be in force and accept that contravention of them may result in the licence being suspended, revoked or not renewed. I declare that I have completed this form to the best of my knowledge and belief all the information given is correct.

**Caution: - It is an offence for an applicant to knowingly or recklessly make a false statement to omit any particular information.**

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Additional Information

(Please state which question number this relates to) \_\_\_\_\_

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## Hackney Carriage and Private Hire Vehicle Licence

### **Your vehicle will need to meet the following requirements**

- ❖ It is suitable to be licensed by Eastbourne Borough Council.
- ❖ Meets the requirements of the Councils Quality Control Policy as agreed by the Councils Full Licensing Committee on 21<sup>st</sup> April 2009, which remains effective until further notice.
- ❖ Be a wheelchair accessible vehicle.
- ❖ Have attained European Whole Vehicle Type Approval
- ❖ Is under 12 months old and has undertaken no more than 20,000 miles when first presented for licensing.
- ❖ Meets the current terms and conditions relating to Hackney Carriage Vehicles as approved by the Council's Full Licensing Committee.
- ❖ Application can be made, however, there will be a full inspection of the vehicle by the Council to ensure that all of the terms and conditions aligned to that vehicle are met, including the aforementioned Quality Control Policy. Unless and until these terms and conditions are complied with, a hackney carriage proprietor licence will not be licensed.

### **How to contact us:**

T: 01323 410000 F: 01323 415130 E: [customerfirst@eastbourne.gov.uk](mailto:customerfirst@eastbourne.gov.uk)

W: [www.eastbourne.gov.uk/licensing](http://www.eastbourne.gov.uk/licensing)

Eastbourne Borough Council, Customer First, 1 Grove Road, Eastbourne, BN21 4TW