

Privacy Notice for Self Build Register

Why we are collecting your data

Eastbourne Borough Council and Lewes District Council use the personal information you provide for the purpose of producing our Self Build Register. We will only collect the personal data from you we need in order to do so.

What is the legal basis for processing the data?

The legal basis we rely on to process your personal data is article 6(1)(c) of the GDPR. We have a legal obligation to keep a register of individuals and associations of individuals who are seeking to acquire serviced plots of land in our area in order to build houses for those individuals to occupy as homes.

Who will your information be shared with?

The information from the register will be used to gain an understanding of the demand and help develop suitable housing and planning policies. We shall also use the information to explore ways in which it might be possible for people and plots to be brought together.

We may disclose information to third parties where it is necessary to comply with a legal obligation.

We will not

- Use your information for marketing or sales purposes without your prior explicit consent.
- Send or store your data abroad
- Make decisions about you based on automated processing.

How long will we hold your data for?

We keep your data in line with Local Government Association retention guidance and will not keep it for longer than is necessary.

Your rights

You are entitled to request a copy of any information about you that we hold.

If the information we hold about you is inaccurate you have a right to have this corrected and you have the right to request completion of incomplete data.

You have the right to request that we stop, or restrict the processing of your personal data, in certain circumstances. Where possible we will seek to comply with your request, but we may be required to hold or process information to comply with a legal requirement.

If you are dissatisfied with how the councils have used your personal information you have a right to complain to the Information Commissioner's Office at casework@ico.org.uk

Contact details

1 Grove Road, Eastbourne BN21 4TW

Email: accesstoinformation@lewes-eastbourne.gov.uk

Identity of Data Protection Officer
Data Protection Officer – Oliver Dixon