

Date Provided: 23 July 2018

## Staff Training

Ref: FOI / 7117

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### Information Request and Response by Lewes District Council and Eastbourne Borough Council

1. *Please can I have a name of the person/s responsible for staff training*

Corporate training is organised by HR, service area training is organised by the relevant manager

2. *How much did you spend on staff training last financial year*

Approximately - £60,000

3. *Do you have a preferred supplier list*

No

4. *Does every quote go through a 3 quote process*

No, only if over £30,000

5. *How many employees do you have within the organisation*

Approximately 800

6. *Are budgets allocated per department or per employee*

Per service area

7. *Is each employee responsible for identifying their own training requirements*

Yes, although they will also be identified by managers and corporate requirements

8. *What is the process for quotes over £5,000/£10,000/ £15,000?*

Only quotes over £30,000 are required to go through our procurement procedure