

Date Provided: 25 October 2018

Outsourcing

Ref: EFOI / 7848

Information Request and Response by Eastbourne Borough Council

Please note that Lewes District Council and Eastbourne Borough Council have shared services.

- 1. Has the authority outsourced or proposes to outsource any of its back office functions? i.e. HR, Payroll, Finance, Legal, Customer Services if so, please list which services and to whom they are outsourced or will be outsourced. **No***
- 2. Has the authority outsourced or is it actively considering outsourcing services that are direct customer facing i.e. front facing services? If so what services are being considered for outsourcing and the expected timeline for this to be realised. **No***
- 3. Further to the above does the authority have control or ownership over any other entities? If so, is the authority required to produce consolidated or Group Accounts? Please list the entities and their function. For example are there any leisure trusts or has the authority passed leisure and tourism services over to externally controlled and managed organisations.*

This information is publicly available on page 89 of the 2017-18 Statement of Accounts at the link below:

[Statement of Accounts](#)

- 4. Has the Authority established or proposed to establish any Community Interest Companies (CiC's) to undertake some of its services or functions such as housing provision.*

The Devonshire Collective was set up in October 2016 and has operated from early 2017 to the present day.

How it started - start-up funding secured through CCF.

As part of the DDF project the 'creative hub cluster' was identified as a way to stimulate the local economy, provide an all year round offer, fill empty commercial units, provide a focus for the arts and cultural industries, change the character of the area, in turn attracting local residents and visitors to Eastbourne.

In terms of new jobs and enterprises the hub was intended to generate the following, which were used for CCF start up business and job outcomes reporting:

- Creation of a Community Interest Company (CIC)
- 3 new f/t jobs in the C.I.C.
- Accommodate 17 new enterprises
- Mentoring, CPD, life skills and progression to employment

Eastbourne Housing Investment Company (EHIC) acquired 137-139 Seaside Road but the other two properties were already owned by EBC.

Cabinet approved a waiver of CPR's in March 2016 to enable the appointment of B&R Productions to carry out project management work for the Creative Hub Cluster.

Funding - Initial funding:

Devonshire West Big Local (DWBL) - £80,000

ESCC – East Sussex Invest (ESI 4 fund) - £18,400

ESCC - Upgrading Empty Commercial Property (UECP) - £74,900

5. *What is the Authority's procurement policy with regard to systems and services – does the Authority utilise frameworks and procurement vehicles such as the GPS or does it follow EU procurement procedures?*

Our procurement policies are set out in the Contract Procedure Rules(CPRs) which can be viewed on the council's website at :

[Procurement](#)

6. *Can the authority please detail who are the providers of the following products / systems*

Payroll

Personnel

Debtors

Creditors

Payment Services

Accounting

Asset Management

Expenses and Purchasing

The details of the council's current contracts are published in the Contracts Register available online at :

[Contracts Register](#)

7. *In respect of the systems listed in response to 5) above what is the cost of these systems such as Implementation (if known) Support, Licences, Updates and Training & Professional Services*

Please see contract values listed in the Contracts Register at above link.

8. *In respect to the systems listed in response to 5) above when does the current contract fall due for renewal*

Please see contract end date listed in the Contracts Register on above link.