



### Portfolio responsibilities

As the portfolio lead for finance and corporate matters, I have responsibility for ensuring that we deliver value for money for our council tax payers, reducing

costs wherever possible. I am, with my cabinet colleagues, responsible for ensuring that we obtain the most efficient use of all our assets.

### Key Priorities and Projects

- Deliver savings in line with Medium Term Financial Strategy
- Reviewing our non-housing asset base to ensure future needs are met.
- Delivering a balanced budget.

- Providing oversight of all projects to ensure our Capital Programme delivers strategic priorities of the administration.
- Ensuring Council Tax precept remains below target rate of inflation and the collection of council tax and non domestic rates is effective.
- Having a commercial approach to our asset portfolio and seeking new opportunities for investment.
- Overseeing the implementation of the Asset Management Plan.
- Oversee corporate performance management to ensure all projects and priorities are delivered within allocated resources and meeting performance targets.
- Oversee the positive marketing of the Council and its initiatives including through effective use of social media.
- Ensure the Council's IT services enable the effective services and there is a strong data transparency and data retention framework.

- Oversee the Council's Human Resources function.

### Key strategies and plans

- Capital Strategy
- Medium Term Financial Strategy
- Treasury Management and Investment Strategy
- Internal Audit Plan
- Risk Management Strategy
- Procurement Strategy
- Asset Management Plan
- Non Housing Asset Management
- Business Continuity Plan
- HR policies
- IT policies

### Contact details

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