

Date:

Dear

Application for a Driver's Licence

Town Police Clauses Act 1847 & Local Government (Miscellaneous Provisions) Act 1976

Please find enclosed the relevant forms required to apply for a Dual Hackney Carriage and Private Hire Driver's Licence with Lewes District Council.

Details of our procedure is outlined in the 'Guidance Notes for New Applicants' enclosed; should you have any concerns regarding the documents enclosed or the success of your application, please contact the Licensing Section on 01273 471600 or email licensing@lewes-eastbourne.gov.uk.

Please ensure you have read the enclosed documents fully and the forms are fully completed before submission.

An application fee of **£130** will be charged for each application made; this cost is to cover the resources required to process your application and is non-refundable.

Lewes District Council does not accept cash payments. Payment is preferred by cheque (payable to Lewes District Council) or by credit/ debit card; if you are unable to pay by these means please discuss with the Licensing Section prior to payment.

Yours sincerely

Licensing Section
Lewes District Council