

**SOUTH EAST INDEPENDENT LIVING LIMITED  
- BOARD OF DIRECTORS**

**AGENDA**

**Thursday, 17<sup>th</sup> December at 4.00 pm – Virtual (*due to COVID-19*)**

<b>NO</b>	<b>ITEMS</b>	<b>TIME (mins)</b>	<b>REF</b>	<b>Purpose</b>	<b>LEAD</b>
<b>Procedural Matters</b>					
1.	Apologies for Absence	1	SEILL/1712/1	Note	Chair : Mary Hope
2.	Declarations of Interest	1	SEILL/1712/2	Note	Chair : Mary Hope
3.	Minutes of the Meeting held on 17 <sup>th</sup> September 2020	1	SEILL/1712/3	Approval	Chair : Mary Hope
4.	Matters Arising	1	SEILL/1712/4	Note	Chair : Mary Hope
<b>Business Matters</b>					
<b>Non-Confidential Items</b>					
5.	Quarterly Financial Performance Report	5	SEILL/1712/5	Note	Interim Finance Business Partner: Paul Jemetta
<b>Confidential Items</b>					
6.	STEPS Update Report – Q2 2020/21	10	SEILL/1712/6	Note & Approval	STEPS Service Manager: Paula Leighton