

**SOUTH EAST ENVIRONMENTAL SERVICES LIMITED
BOARD OF DIRECTORS**

AGENDA

9th December 2020 @ 4.00 pm – Eastbourne (Virtual due to COVID-19)

Articles of Association - Objects Clause
The company's objects are unrestricted.

NO	ITEMS	PURPOSE	TIME (MINS)	REF	LEAD
Procedural Matters					
1.	Apologies for Absence	Note	1	SEESL/0912/1	Chair
2.	Declarations of Interest	Note	1	SEESL/0912/2	Chair
3.	Minutes of the Meeting held on the 4 th November 2020	Agree	1	SEESL/0912/3	Chair
4.	Matters Arising	Note	1	SEESL/0912/4	Chair
Business Matters					
Confidential Items					
5.	Financial Reporting to the end of September 2020 & Draft Budget 2020/21	Note & Agree	10	SEESL/0912/5	Accountant – Trading Companies
6.	HR Update	Note	10	SEESL/0912/6	Head of HR
7.	Internal Audit	Note	10	SEESL/0912/7	Chief Internal Auditor
Non-Confidential Items					
8.	Waste Performance Report, Q2, 2019/20	Note	10	SEESL/0912/8	Head of Customer First
9.	Operational Update	Note	5	SEESL/0912/9	Head of Environment First
10.	Strategy Day (verbal)	Note & Discuss	15	SEESL/0912/10	Chair
11.	Any Other Business		2	SEESL/0912/11	