

## LGA Peer Challenge Timetable

Rooms in the Locker Rooms:

Grange Room (large – Ground floor), Grassington Board Room (Ground floor), Cornfield Room (large – 1<sup>st</sup> floor for Peer Team), Chiswick Board Room (1<sup>st</sup> floor)

### Monday 26<sup>th</sup> September

Time	Workstream 1	Workstream 2	Workstream 3
8.30 - 10.00	<b>The Locker Room, Cornfield Room</b> Peer challenge team arrive at The Locker Room Peer team set up base in the <b>Cornfield Room (1<sup>st</sup> Floor, Locker Room)</b> Welcome and housekeeping		
10.00 - 11.30	<b>Grange Room, Locker Room</b> Scene setting session and initial dialogue with Robert Cottrill (Chief Executive) and Cllr David Tutt (Liberal Democrat, Eastbourne Borough Council [EBC] Leader) and Cllr Zoe Nicholson (Green, Lewes District Council [LDC] Deputy Leader) – checking expectations/sharing initial perceptions <i>(Cllr James MacCleary, Liberal Democrat, LDC Leader is unavailable on this date due to outside work commitments)</i>		
11.30 - 12.30	<b>Grassington Board Room</b> Cllr Zoe Nicholson (Green, Deputy Leader) from LDC	<b>Chiswick Board Room</b> Cllr David Tutt (Liberal Democrat, Leader) from EBC	<b>Grange Room</b> Robert Cottrill (Chief Executive)
12.30 - 1.30	<b>Cornfield Room</b> Peer team session over lunch		
1.30 - 2.30	<b>Grassington Board Room</b> Ian Fitzpatrick, Assistant Chief Executive and Director of Regeneration and Planning	<b>Chiswick Board Room</b> Tourism and Culture: Robert Cottrill, Chief Executive	<b>Grange Room</b> Homira Javadi, Chief Finance Officer
2.30 - 3.30	<b>Grassington Board Room</b> Becky Cooke, Assistant Director of Human Resources and Transformation	<b>Chiswick Board Room</b> Tim Whelan, Director for Service Delivery	<b>Grange Room - Remote via MS Teams</b> Oliver Dixon, Head of Legal Services and Monitoring Officer <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> Meeting ID: 335 153 756 247 Passcode: Ng7VYF <a href="#">Download Teams</a>   <a href="#">Join on the web</a>
3.30 - 4.00	<b>BREAK</b>		
4.00	<b>Grassington Board Room (Ground Floor)</b> Cllr Robert Smart (Conservative - Opposition Group Leader) and Cllr Kshama Shore (Chair of Scrutiny) from EBC	<b>Chiswick Board Room</b> <del>Jackie Humphrey, Chief Internal Auditor</del> <i>Cancelled due to illness</i>	<b>Grange Room – Remote via MS Teams</b> Focus group with EBC back bench members <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> Meeting ID: 341 866 118 685 Passcode: BPegpo <a href="#">Download Teams</a>   <a href="#">Join on the web</a>
4.30			
5.00			
5.30	<b>Cornfield Room</b> Peer team meeting		
6.00	<b>Please note that the Informal catch up with the Chief Executive and Leaders will not take place on Monday due to diary commitments that cannot be changed</b>		

### Tuesday 27<sup>th</sup> September

Time	Workstream 1	Workstream 2	Workstream 3
8.30	<b>Locker Room</b>		
9.00	Peer team meeting		
9.30	<b>Grassington Board Room - Remote via MS Teams</b> Ola Owalabi, Deputy Chief Finance Officer and Sian Hedger, Interim Deputy Chief Finance Officer  <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a>	<b>Chiswick Board Room</b> Sustainability: Jane Goodall, Environment Lead and Kate Richardson, Sustainability Lead	<b>Grange Room - Remote via MS Teams</b> Jo Harper, Head of Business Planning and Performance  <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a>
10.00			

	Meeting ID: 388 721 686 914 Passcode: cSsA3f <a href="#">Download Teams</a>   <a href="#">Join on the web</a>		Meeting ID: 347 119 643 683 Passcode: eNnds5 <a href="#">Download Teams</a>   <a href="#">Join on the web</a>
10.30 11.00	<b>Grassington Board Room - Remote via MS Teams</b> Jessica Brittain, Executive Managing Director, NHS East Sussex  <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> Meeting ID: 315 425 536 484 Passcode: Dfmfv9 <a href="#">Download Teams</a>   <a href="#">Join on the web</a>	<b>Chiswick Board Room</b> Simon Russell, Head of Democratic Services (including Civic responsibilities)	<b>Grange Room - Remote via MS Teams</b> Cost of Living: Jo Harper, Head of Business Planning and Performance and Seanne Sweeney, Community Services Lead <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> Meeting ID: 338 161 264 712 Passcode: fKa24e <a href="#">Download Teams</a>   <a href="#">Join on the web</a>
11.30	<b>BREAK</b>		
12.00 12.30	<b>Grassington Board Room - Remote via MS Teams</b> Di Lewis, District Commander for Lewes and Eastbourne, Sussex Police <i>*NB: Di is tactical firearms commander that day, so she may get called away at short notice*</i> <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> Meeting ID: 346 908 330 434 Passcode: Q4Nv47 <a href="#">Download Teams</a>   <a href="#">Join on the web</a>	<b>Chiswick Board Room- Remote via MS Teams</b> John Williams, Chief Executive, 3VA (Council for Voluntary Services for Lewes, Eastbourne and Wealden) <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> Meeting ID: 325 344 379 604 Passcode: Egp3Hq <a href="#">Download Teams</a>   <a href="#">Join on the web</a>	<b>Grange Room - Hybrid meeting</b> Senior Managers' Forum Focus Group <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> Meeting ID: 339 884 370 324 Passcode: LrwyLX <a href="#">Download Teams</a>   <a href="#">Join on the web</a>
1.30 2.00	<b>Cornfield Room, Locker Room</b> Peer team session over lunch		
2.30 3.00	<b>Grassington Board Room</b> Cllr Stephen Holt (Deputy Leader and Cabinet member for Finance) from EBC	<b>Chiswick Board Room</b> Lee Banner, Transformation Programme Manager	
3.30		<b>Chiswick Board Room</b> Sarah Lawrence, Committee Services Team Manager	
4.00 4.30	<b>Grassington Board Room - Remote via MS Teams</b> Chris Gape, Cobb PR (Cobb PR undertakes some aspects of comms on behalf of LDC and EBC) <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> Meeting ID: 390 532 782 451 Passcode: 8PNnMp <a href="#">Download Teams</a>   <a href="#">Join on the web</a>		<b>Grange Room</b> Focus group with EBC Cabinet members
5.00			
5.30	<b>Cornfield Room</b> Peer team meeting		
6.00	<b>Grange Room, Locker Room</b> Informal catch up with the Chief Executive and Leaders (NB Cllr MacCleary may need to dial into this meeting)		

**Wednesday 28<sup>th</sup> September**

Time	Workstream 1	Workstream 2	Workstream 3
8.30	<b>Locker Room</b>		
9.00	Peer team meeting		
9.30	<b>Grassington Board Room</b> Staff focus group	<b>Chiswick Board Room</b> Specialist Lead focus group Leads – this group combines some staff who are heads of service, and others who are 'specialist leads' with strategic responsibility for particular professional fields. They act as a group to assist with such work as strategic planning.	<b>Grange Room – Remote via MS Teams</b> Adam Bryan (CE - SELEP) <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> Meeting ID: 352 526 372 752 Passcode: yDLLUd <a href="#">Download Teams</a>   <a href="#">Join on the web</a>
10.00			
10.30			
11.00			
11.30			<b>Grange Room - Hybrid meeting</b> CMT focus group (11 – 12.30) Attendees as above
12.00	<b>Grassington Board Room – Remote via MS Teams</b> Lynda Walker, Branch Secretary UNISON East Sussex Area Branch <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> Meeting ID: 371 367 110 845 Passcode: StsDnv <a href="#">Download Teams</a>   <a href="#">Join on the web</a>	<b>Chiswick Board Room - Remote via MS Teams</b> Luke Dreeling, Performance Lead and Jo Harper, Head of Business Planning and Performance <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> Meeting ID: 330 281 453 947 Passcode: nvAEat <a href="#">Download Teams</a>   <a href="#">Join on the web</a>	<b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> Meeting ID: 369 466 502 437 Passcode: 7vGhky <a href="#">Download Teams</a>   <a href="#">Join on the web</a>
12.30	<b>Cornfield Room, Locker Room</b>		
1.00	Peer team session over lunch		
1.30		<b>Chiswick Board Room - Remote via MS Teams</b>	<b>Grange Room</b>
2.00	<b>Grassington Board Room – Remote via teams</b> Jackie Humphrey, Chief Internal Auditor <i>provisional, depending on recovery from sickness – Homira Javadi will cover in Jackie's absence, if required</i> <b>Join on your computer, mobile app or room device</b> <a href="#">Click here to join the meeting</a> Meeting ID: 334 589 843 194 Passcode: HdCfJc <a href="#">Download Teams</a>   <a href="#">Join on the web</a>	Becky Shaw, Chief Executive – East Sussex and West Sussex County Councils <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> Meeting ID: 312 216 102 49 Passcode: Jm6MkD <a href="#">Download Teams</a>   <a href="#">Join on the web</a>	EBC partner focus group
2.30			
3.00	<b>BREAK</b>		
3.30	<b>Grassington Board Room – Remote via teams</b> Lee Shepherd, Community Development Manager and/or Louise Coppen, Volunteer and Partnership Manager, 3va <b>Join on your computer, mobile app or room device</b> <a href="#">Click here to join the meeting</a> Meeting ID: 366 819 798 82 Passcode: umLhVL <a href="#">Download Teams</a>   <a href="#">Join on the web</a>	<b>Chiswick Board Room</b> Cllr Swansborough, EBC Member Session on Sustainability	
4.00			
4.30			
5.00	<b>Cornfield Room, Locker Room</b>		
5.30	Peer team meeting		
6.00	<b>Grange Room, Locker Room</b> Informal catch up with the Chief Executive and Leaders (NB Cllr MacCleary may need to dial into this meeting)		

**Thursday 29<sup>th</sup> September**

Time	Workstream 1	Workstream 2	Workstream 3
8.30	<b>Locker Room</b> -Peer team meeting		
9.00	Travel to Lewes (approx. 20 mins via train). Peer team will be provided with packed lunches to take to Lewes		
9.30		<b>Telscombe Room, Southover House, Lewes</b>	
10.00	<b>Ringmer Room, Southover House, Lewes</b>	<b>Hybrid meeting</b>	<b>Ditchling Room, Southover House, Lewes</b>
10.30	Bryn Mabey, Communications and Engagement Lead	Focus Group with Service Accountants Join on your computer or mobile app <a href="#">Click here to join the meeting</a> Meeting ID: 374 911 894 310 Passcode: WJqwwY <a href="#">Download Teams</a>   <a href="#">Join on the web</a>	Cllr Ruth O'Keeffe (Cabinet member of tourism and devolution, Joint Leader of the Independent Group) LDC
11.00	<b>BREAK</b>		
11.30	<b>Ringmer Room, Southover House, Lewes</b>		<b>Telscombe Room, Southover House, Lewes</b>
12.00	Cllr Chris Collier (Cabinet member for people and performance, Leader of the Labour Group) from LDC		Cllr Isabelle Linnington (Conservative - Opposition Group Leader) from LDC
12.30	<b>Glynde Room, Southover House (next to Ditchling Room)</b>		
1.00	Peer team session over lunch		
1.30	<b>Wivelsfield Room, Southover House, Lewes</b>	<b>Ditchling Room, Southover House, Lewes</b>	<b>Telscombe Room, Southover House, Lewes</b>
2.00	Focus group with LDC back bench members	Focus group with LDC Cabinet members	LDC partner focus group
2.30			
3.00			
3.30	<b>BREAK</b>		
4.00	<b>Wivelsfield Room, Southover House, Lewes</b>	<b>Ditchling Room, Southover House, Lewes</b>	<b>Telscombe Room, Southover House, Lewes</b>
4.30	Cllr Liz Boorman (Chair of Policy and Performance Advisory Committee) from LDC	Cllr Matthew Bird (Cabinet member for sustainability) from LDC	Cllr James MacCleary (Leader of the Council and Leader of the Liberal Democrat Group) from LDC
5.00	<b>Travel to Eastbourne</b>		
5.30	<b>Cornfield Room, Locker Room</b> Peer team meeting		
6.00	<b>Grange Room, Locker Room</b> Informal catch up with the Chief Executive and Leaders (NB Cllr MacCleary may need to dial into this meeting)		

**Friday 30<sup>th</sup> September**

Time	Workstream 1	Workstream 2	Workstream 3
8.00	<b>Cornfield Room, Locker Room</b>		
9.00	Peer team to check out of Devonshire Park Hotel		
9.30			
10.00	Peer team to prepare feedback		
10.30	<b>Grange Room, Locker Room Remote via MS Teams</b> Informal catch up with the Chief Executive and Leaders <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> Meeting ID: 339 344 337 41 Passcode: ugQkDb <a href="#">Download Teams</a>   <a href="#">Join on the web</a>		
11.00	<b>Grange Room, Locker Room - Hybrid Meeting</b> Feedback session: <ul style="list-style-type: none"> <li>• CMT</li> <li>• EBC Group Leaders – Cllr David Tutt and Cllr Robert Smart – from EBC</li> <li>• LDC Group Leader – Cllr James MacCleary, Cllr Zoe Nicholson, Cllr Isabelle Linnington, Cllr Chris Collier - via teams, Cllr Ruth O’Keeffe/Cllr Steve Saunders – via teams</li> </ul> <b>Join on your computer or mobile app</b> <a href="#">Click here to join the meeting</a> Meeting ID: 311 525 635 495 Passcode: JDWnbG <a href="#">Download Teams</a>   <a href="#">Join on the web</a>		
12.00	Peer team depart		
	Packed lunch provided		