



## **Lewes District Council**

### **Permit with Introductory Note**

**Environmental Permitting (England and Wales)  
Regulations 2010**

**Installation address**

**Goldfinch's Dry Cleaners  
14 Cliffe High Street  
Lewes  
East Sussex  
BN7 2AH**

**Permit Reference: EPA/MRC/DC002/P6**

Permit and introductory note LA-PPC

**Contact Details:**

Lewes District Council  
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## Introductory Note

*This introductory note does not form a part of the Permit*

The following Permit is issued under Regulation 13 of the Environmental Permitting (England and Wales) Regulations 2010 (S.I.2010 No. 675) (“the EP Regulations”) to operate an installation carrying out one or more of the activities listed in Part B to Schedule 1 of those Regulations, to the extent authorised by the Permit.

The Permit includes conditions that have to be complied with. It should be noted that aspects of the operation of the installation which are not regulated by specific conditions are subject to the Best Available Techniques condition placed in the permit, that the Operator shall use the best available techniques for preventing or, where that is not practical, reducing emissions from the installation.

Please note techniques include both the technology used and the way in which the installation is designed, built, maintained, operated and decommissioned.

### Brief description of the installation regulated by this permit

**Dry Cleaning Installation** as prescribed by Section 7 Schedule 1 to the Environmental Permitting (England and Wales) Regulations 2010 utilising the equipment as detailed in Schedule A of this permit, subject to the following conditions.

| Superseded Licences/Consents/Permits relating to this installation |                  |               |
|--|------------------|---------------|
| Holder   | Reference Number | Date of Issue |
| Doreen Cook & Lisa Cook<br>Trading As Cliffe Dry Cleaning Co       | EPA/MRC/DC002/P1 | 01/03/2007    |
| Doreen Cook & Lisa Cook<br>Trading As Cliffe Dry Cleaning Co       | EPA/MRC/DC002/P2 | 20/04/2007    |
| Doreen Cook & Lisa Cook<br>Trading As Cliffe Dry Cleaning Co       | EPA/MRC/DC002/P3 | 18/06/2009    |
| Trevor Goldfinch<br>Trading As Goldfinch’s Dry Cleaners            | EPA/MRC/DC002/P4 | 18/09/2009    |
| Trevor Goldfinch<br>Trading As Goldfinch’s Dry Cleaners            | EPA/MRC/DC002/P5 | 21/11/2011    |

### Confidentiality

The Permit requires the Operator to provide information to Lewes District Council. The Council will place the information onto the public registers in accordance with the requirements of the EP Regulations. If the Operator considers that any information provided is commercially confidential, it may apply to Lewes District Council to have such information withheld from the register as provided in the EP Regulations. To enable Lewes District Council to determine whether the information is commercially confidential, the Operator should clearly identify the information in question and should specify clear and precise reasons.



Permit and introductory note LA-PPC

### **Variations to the permit**

Your attention is drawn to the Variation Notification Procedure condition in the permit. This Permit may be varied in the future. If at any time the activity or any aspect of the activity regulated by the following conditions changes such that the conditions no longer reflect the activity and require alteration, the Regulator should be contacted.

### **Surrender of the permit**

Where an Operator intends to cease the operation of an installation (in whole or in part) the regulator should be informed in writing, such notification must include the information specified in Regulation 24 for a Part B, Part A2 of Section 5.1 or mobile plant permit, within Schedule I and in accordance with Regulation 25 of the EP Regulations for all other Installations (Part A2).

### **Transfer of the permit or part of the permit**

Before the Permit can be wholly or partially transferred to another person, a joint application to transfer the Permit has to be made by both the existing and proposed holders, in accordance with Regulation 21 of the EP Regulations. A transfer will be allowed unless the Authority considers that the proposed holder will not be the person who will have control over the operation of the installation or will not ensure compliance with the conditions of the transferred Permit.

### **Responsibility under workplace health and safety legislation**

This Permit is given in relation to the requirements of the EP regulations. It must not be taken to replace any responsibilities you may have under Workplace Health and Safety legislation.

### **Appeal against permit conditions**

Anyone who is aggrieved by the conditions attached to a Permit can appeal to the Appropriate Authority, (Secretary of State for the Environment, Food and Rural Affairs, in England and the Welsh Ministers in Wales) Appeals must be made in accordance with the requirements of Regulation 31 and Schedule 6 of the EP Regulations.

Appeals should be received by the Secretary of State for Environment, Food and Rural Affairs or the Welsh Ministers at the following addresses:

The Planning Inspectorate  
Environment Team, Major and  
Specialist Casework  
Room 4/04 Kite Wing  
Temple Quay House  
2 The Square  
Temple Quay  
Bristol BS1 6PN

Or for appeals in Wales:

The Planning Inspectorate  
Crown Buildings  
Cathays Park  
CARDIFF  
CF10 3NQ

### **Please Note**

An appeal brought under Regulation 31 (2) and Schedule 6, in relation to the conditions in a permit will not suspend the effect of the conditions appealed against; the conditions must still be complied with.

In determining an appeal against one or more conditions, the Act allows the Secretary of State in addition to quash any of the other conditions not subject to the appeal and to direct the local authority either to vary any of these other conditions or to add new conditions.

**End of introductory note**

**Permit issued under the Environmental Permitting  
(England and Wales) Regulations 2010**

**Permit Reference: EPA/MRC/DC 002/P6**

Lewes District Council (the Regulator) in exercise of its powers under Regulation 13 of the Environmental Permitting (England and Wales) Regulations 2010 (S.I. 2010 No. 675) hereby permits:

**Mr Trevor Goldfinch**  
**Trading as Goldfinch's Dry Cleaners** ("the operator")

Whose principal office is:


**14 Cliffe High Street**  
**Lewes**  
**East Sussex**  
**BN7 2AH**

To operate an installation at:

**Goldfinch's Dry Cleaners**  
**14 Cliffe High Street**  
**Lewes**  
**East Sussex**  
**BN7 2AH**

to the extent authorised by and subject to the description and boundaries within the conditions of this Permit.

Signed



**Tim Bartlett**  
Authorised to sign on behalf of  
**Lewes District Council**

Dated

25<sup>th</sup> July 2013

## PERMIT CONDITIONS

### Residual BAT condition

The best available techniques shall be used to prevent, or where that is not practicable, reduce emissions from the installation in relation to any aspect of the operation of the activity which is not specifically regulated by any condition of this permit.

### Permit Conditions

1. Operations must be carried out in such a manner that no more than 20 grams of solvent per kilogram of product cleaned and dried shall be emitted as measured and reported annually. The 20 grams includes all organic solvents used within the installation e.g. dry cleaning solvent, water-proofing solutions and spot cleaning solutions.
2. A weekly inventory of solvent usage, product cleaned and solvent waste sent for recovery or disposal shall be maintained and held on site for inspection by the regulator for at least 12 months. Further, the operator should retain records of solvent purchased for at least 12 months.  
*Note: The solvent management balance sheet for dry cleaning installations in Schedule B and C can be used to demonstrate compliance with conditions (1) and (2) (above).*
3. On a date stipulated by the local authority regulator a copy of the following shall be sent to the Council at the frequency given below:

| Information to be sent to the Council   | Frequency at which information should be sent <i>On the date stipulated by the regulator below</i>                   |
|---|--|
| (1) the monthly inventory sheets for the previous quarter. <b><i>(Using the inventory sheet in schedule B)</i></b><br>Or<br>(2) with the written agreement of the Council | Once a quarter on 31 <sup>st</sup> January, 30 <sup>th</sup> April, 31 <sup>st</sup> July, 31 <sup>st</sup> October. |
| The record of regular maintenance during the previous 12 months, referred to in condition (4), once a year on 31 <sup>st</sup> January                                    | Once a year on 31 <sup>st</sup> January  |
| A list of staff nominated and trained, in accordance with conditions (6) and (7)  | Once a year on 31 <sup>st</sup> January  |

4. The operator shall implement the schedule of procedures, checks and maintenance requirements to each dry cleaning machine as listed in the manufacturers instructions and as outlined in The Secretary of State's Guidance for Dry Cleaning Process Guidance Note 6/46 paragraph 3.15.
5. The regulator shall be advised in writing 14 days prior to any proposed significant alteration to the operation, or modification of the installation which may have an effect on emissions of VOC from the installation, in particular changes to the matters listed in condition (4).
6. All operating staff shall know where the operating manual for each dry cleaning machine can be found and have ready access to it.
7. All operating staff shall be trained in the operation of each dry cleaning machine and the control and use of dry cleaning solvents. The training received shall be recorded.
8. The machine shall be installed and operated in accordance with supplier recommendations, so as to minimise the release of VOC to air, land and water.
9. In the case of abnormal emissions, malfunction or breakdown leading to abnormal emissions the operator shall:
  - 9.1. investigate immediately and undertake corrective action; adjust the activity to minimise those emissions; and
  - 9.2. adjust the activity to minimise those emissions; and

- 9.3. promptly record the events and actions taken.
- 9.4. In this condition abnormal emission will include any detectable solvent smell other than in the area of the dry cleaning machine.
10. In cases of non-compliance causing immediate danger to human health, operation of the activity shall be suspended; and the regulator informed within 24 hours.
11. Dry cleaning machines shall be operated as full as the type of materials to be cleaned will allow. (e.g. Full loads for light non delicates materials such as suits. Delicates and heavy materials, such as, wedding dresses and blankets may need to be cleaned in part loads).
12. Where cleaning solvents containing VOC are not received in bulk they shall be stored:
  - 12.1. in the containers they were supplied in with the lid securely fastened at all times other than when in use; and
  - 12.2. within spillage collectors, of suitable size, made of impervious and corrosion-proof materials; and
  - 12.3. away from sources of heat and bright light; and
  - 12.4. with access restricted to only appropriately trained staff, and
  - 12.5. the lids of the containers shall only be removed when the container is next to the cleaning machine ready for filling. Cleaning solvents shall be obtained in containers of a size which allows the entire container to be emptied into the machine at each topping up. Once emptied the lid of the container shall be replaced

*(Note: from a health and safety point of view: a well ventilated area should be used).*
13. Spot cleaning with organic solvents or organic solvent borne preparations shall only be carried out if no other method of treating a particular stain on the material to be cleaned is available.
14. The dry cleaning machine loading door shall be kept closed when not in use.

*(Note - Where an extract fan is fitted to maintain a negative pressure within the machine during unloading, the exhaust from this fan should be directed to a carbon adsorption filter prior to discharge to atmosphere).*
15. The dry cleaning machine loading door shall be closed before the start-up of the machine, and kept closed at all times through the drying and cleaning cycle.
  - 15.1. All machines installed after 19 May 2005 shall have interlocks to prevent start-up of the machine until the loading door is closed and to prevent opening of the loading door until the machine cycle has finished and the cage has stopped rotating.
  - 15.2. All machines installed after 19 May 2005 shall have interlocks to automatically shut down the machine under any of the following conditions: cooling water shortage, failure of the cooling ability of the still condenser, failure of the cooling ability of the refrigeration system or failure in the machine heating system resulting in the inability to dry the load.
16. The still, button trap and lint filter doors shall be closed before the start-up of the machine and kept closed at all times through the drying and cleaning cycle.
  - 16.1. All machines installed after 19 May 2005 shall have interlocks to automatically shut down the machine if the still, button trap and lint filter doors are not properly closed.
17. The still shall have a thermostatic control device or equivalent with which to set a maximum temperature, in accordance with manufacturers' recommendations for the solvent used.
18. All new, and substantially refurbished machines, shall have a spillage tray with a volume greater than 110% of the volume of the largest single tank within the machine.
19. All machines installed after 19 May 2005 shall have a secondary water separator to minimise potential solvent losses. Where this is not an integral part of the machine then the operator should select and install a method that will achieve an equivalent degree of separation. [Where this is followed by an activated carbon unit then the operator will need to demonstrate adequate procedures are in place to detect when the unit requires disposal via an acceptable route].

20. Prior to disposal, containers contaminated with solvent shall be stored with the lids securely fastened to minimise emissions from residues during storage prior to disposal, and labelled so that all that handle them are aware of their contents.  
*(Note - Empty containers should, where possible, be returned to the supplier.)*
21. Solvent contaminated waste, for example still residues, shall be stored:
  - 21.1. in suitable sealed containers with the lid securely fastened at all times other than when in use; and
  - 21.2. on a suitable impervious floor; and
  - 21.3. away from any drains which may become contaminated with residues as a result of spillage,
  - 21.4. away from sources of heat and bright light; and
  - 21.5. with access restricted to only appropriately trained staff.*(Note 1: from a health and safety point of view: a well ventilated area should be used.  
Note 2: A concrete floor, (if necessary coated with flooring paint), is seen as sufficient to demonstrate compliance with 'suitable impervious floor'.)*
22. Equipment to clean up spillages shall be quickly accessible in all solvent handling and storage areas.
23. The operator shall maintain records incorporating details of all maintenance, testing, repair work carried out on each dry cleaning machine and the scales used to weigh the loads, along with details of training required under condition 7. The records shall be available within 7 days upon request by the regulator
24. Spares and consumables in particular, those subject to continual wear shall be held on site, or should be available at short notice from guaranteed suppliers, so that plant breakdowns can be rectified rapidly.

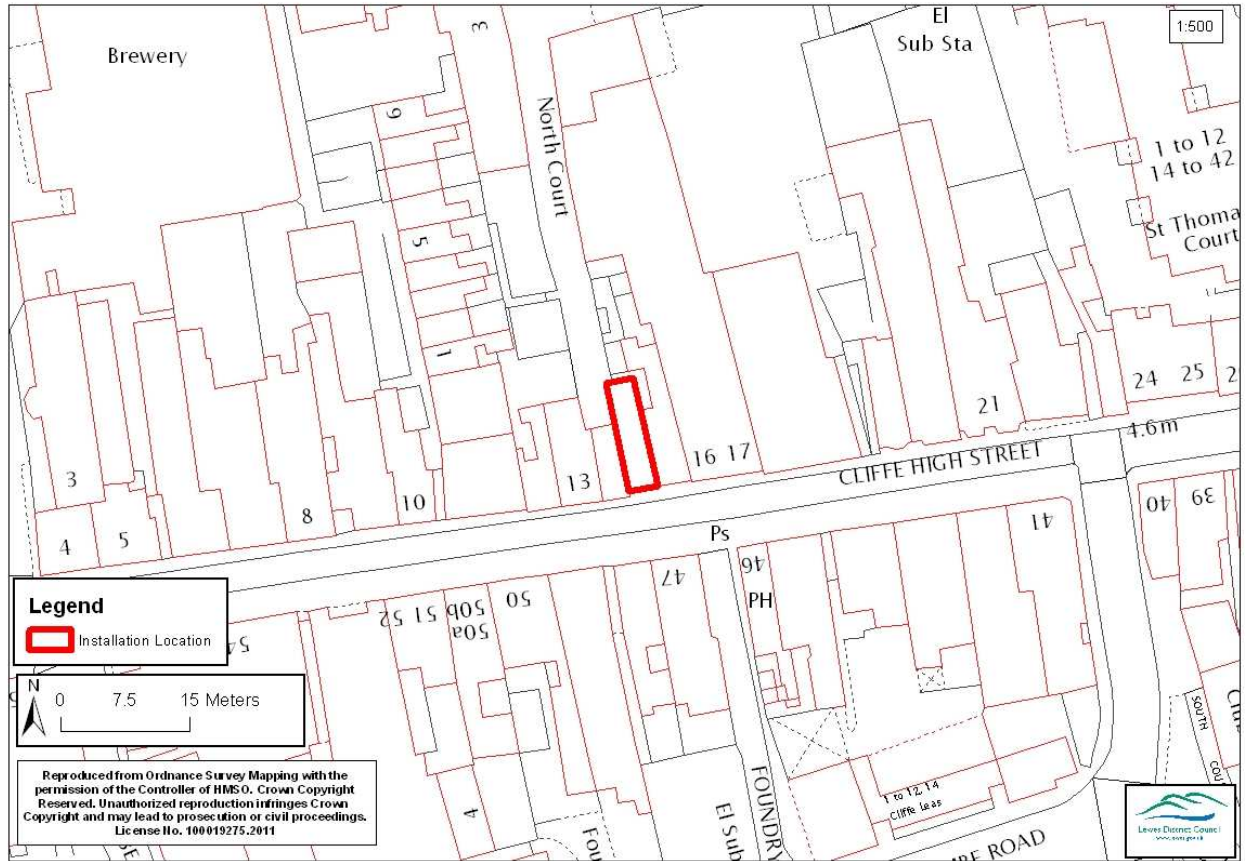
## **End of Conditions**



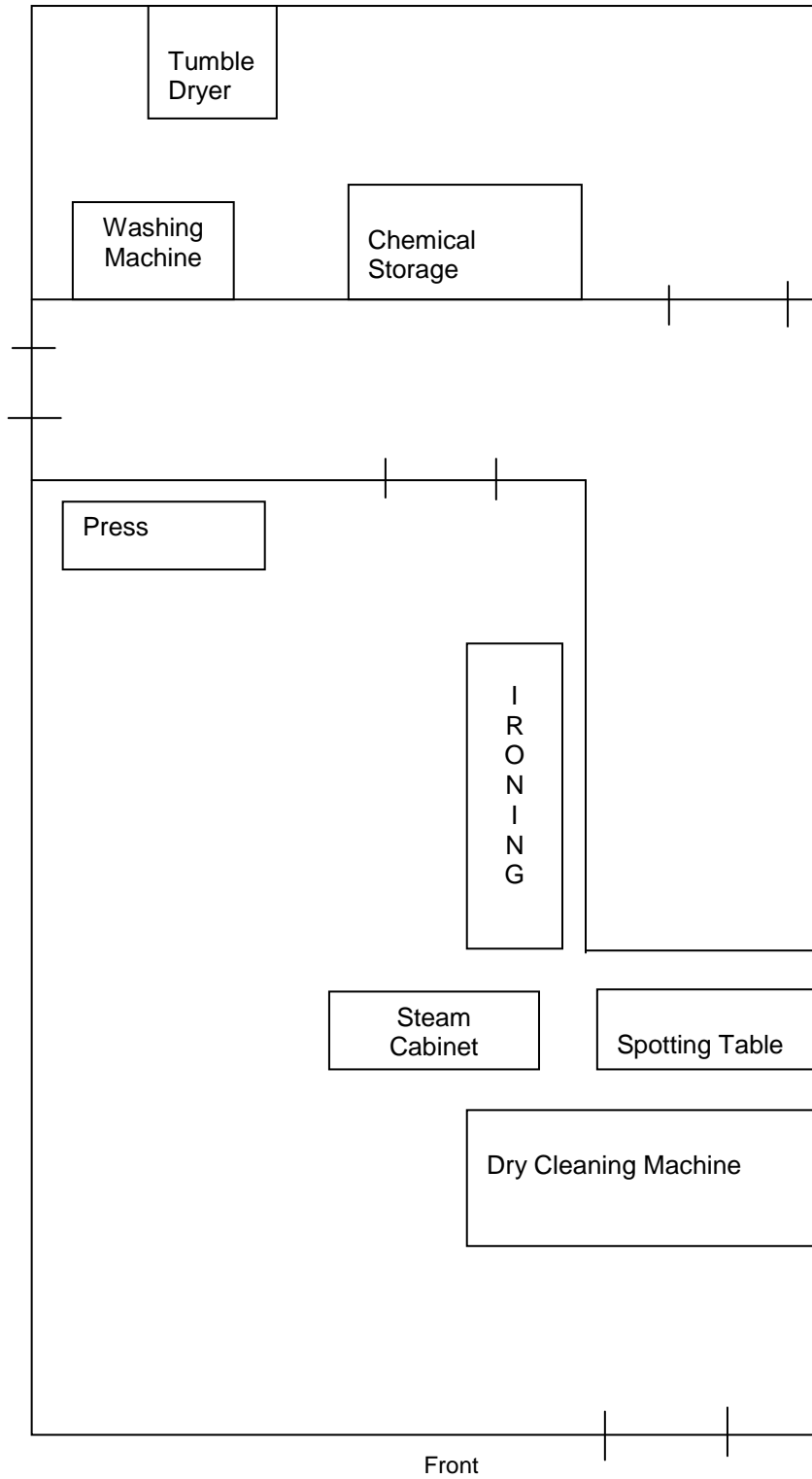
Schedule A

| Make | Model    | Serial Number | Load Capacity (kg) | Age of Machine | Date of Installation | Dry Cleaning Solvent |
|------|----------|---------------|--------------------|----------------|----------------------|----------------------|
| Dane | Realstar | 8864          | 11kgs              | Unknown        | November 1998        | Perchloroethylene    |

Location Plan



**Site Plan**



**Schedule B**

**Appendix 3: Solvent and Product Cleaned Inventory**

**Weekly Inventory Sheet: All installations**

| Premises name:   |             | Machine name or reference number: |           |          |        |          |        | Solvent Used |   |   |    |    | Week start date or week number |                         |                        |
|--|-------------|-----------------------------------|-----------|----------|--------|----------|--------|--------------|---|---|----|----|--------------------------------|-------------------------|------------------------|
| Load Number  |             | 1                                 | 2         | 3        | 4      | 5        | 6      | 7            | 8 | 9 | 10 | 11 | 12                             | Daily total weight (kg) | Solvent added (litres) |
| Monday   | Weight (kg) |                                   |           |          |        |          |        |              |   |   |    |    |                                |                         |                        |
| Tuesday  | Weight (kg) |                                   |           |          |        |          |        |              |   |   |    |    |                                |                         |                        |
| Wednesday  | Weight (kg) |                                   |           |          |        |          |        |              |   |   |    |    |                                |                         |                        |
| Thursday   | Weight (kg) |                                   |           |          |        |          |        |              |   |   |    |    |                                |                         |                        |
| Friday   | Weight (kg) |                                   |           |          |        |          |        |              |   |   |    |    |                                |                         |                        |
| Saturday   | Weight (kg) |                                   |           |          |        |          |        |              |   |   |    |    |                                |                         |                        |
| Sunday   | Weight (kg) |                                   |           |          |        |          |        |              |   |   |    |    |                                |                         |                        |
| Make a note of the reason why any under-weight load was cleaned:<br>B = Blankets    D = Delicates    L = Lights    O = Other    W = Wedding dress  |             |                                   |           |          |        |          |        |              |   |   |    |    | <b>Total for week:</b>         |                         |                        |
| <b>Maintenance or testing required this week</b>   | Monday      | Tuesday                           | Wednesday | Thursday | Friday | Saturday | Sunday |              |   |   |    |    |                                |                         |                        |
| Still maintenance  |             |                                   |           |          |        |          |        |              |   |   |    |    |                                |                         |                        |
| Lint filter checked & cleaned  |             |                                   |           |          |        |          |        |              |   |   |    |    |                                |                         |                        |
| Button trap checked & cleaned  |             |                                   |           |          |        |          |        |              |   |   |    |    |                                |                         |                        |
| Notes:   |             |                                   |           |          |        |          |        |              |   |   |    |    |                                |                         |                        |
| List your planned preventative maintenance in the 'maintenance or testing required this week' boxes. Record what you have done for each maintenance item with a tick. Make notes about Solvent tank levels, other maintenance, servicing or solvent leaks / spills in the space above. |             |                                   |           |          |        |          |        |              |   |   |    |    | Signed:                        |                         |                        |

Note – where the weight of clothes added is recorded in units other than kilograms, then all other measurements must be made using units that are compatible with the unit used for the weight of clothes.

**Note: Schedule B reproduced from Process Guidance Note PG 6/46(11) Dry Cleaning**

**Schedule B**

**Monthly Inventory Sheet: All installations**

Site: \_\_\_\_\_ Solvent: \_\_\_\_\_  
 Machine: \_\_\_\_\_ Month and Year: \_\_\_\_\_

Week starting (date)

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|--|--|--|--|--|

Weight of work processed (kg)

|  |  |  |  |  |                          |
|--|--|--|--|--|--------------------------|
|  |  |  |  |  | <b>Monthly Total (A)</b> |
|  |  |  |  |  |                          |

Solvent added (litres)

|  |  |  |  |  |                          |
|--|--|--|--|--|--------------------------|
|  |  |  |  |  | <b>Monthly Total (B)</b> |
|  |  |  |  |  |                          |

Solvent sent for disposal

|  |                      |
|--|----------------------|
|  | <b>Monthly Total</b> |
| Total waste drum volume (litres)   | (C)                  |
| Still cleaning correction factor :<br>0.15 for powder filter rake-out, or<br>0.35 for ecological filter rake out, or<br>0.5 for pump out | (D)                  |

Compliance this month

Table A:

| Weight cleaned (kg) (A) | Solvent added (litres) (B) | Solvent disposed (litres) (C x D = E) | Net solvent use (litres) (B - E = F) | Consumption (kg/litres) (A ÷ F = G) | On target? ** (Yes / No) |
|-------------------------|----------------------------|---------------------------------------|--------------------------------------|-------------------------------------|--------------------------|
|                         |                            |                                       |                                      |                                     |                          |

\*\* The monthly result should only be used to provide a guide as to the performance of the machine. Solvent input and waste recovered will vary each month, affecting the Consumption (G).

Where:

- Perchloroethylene is used, if G >80 kg/l = on target
- Siloxane is used, if G >48.5 kg/l = on target
- Hydrocarbons are used, if G >48.5 kg/l = on target

Notes:

**SCHEDULE C**

**Annual Inventory Sheet: All installations**

Site: \_\_\_\_\_

Year: \_\_\_\_\_

Machine: \_\_\_\_\_

Solvent: \_\_\_\_\_

**Monthly Compliance**

(complete "Table 1" with results from "Table A" from monthly inventory sheet)

Table 1:

| Month | Weight cleaned (kg) | Solvent added (litres) | Solvent disposed (litres) | Net solvent use (litres) | Consumption (kg/litres) |
|-------|---------------------|------------------------|---------------------------|--------------------------|-------------------------|
|       |                     |                        |                           |                          |                         |
|       |                     |                        |                           |                          |                         |
|       |                     |                        |                           |                          |                         |
|       |                     |                        |                           |                          |                         |
|       |                     |                        |                           |                          |                         |
|       |                     |                        |                           |                          |                         |
|       |                     |                        |                           |                          |                         |
|       |                     |                        |                           |                          |                         |
|       |                     |                        |                           |                          |                         |
|       |                     |                        |                           |                          |                         |
|       |                     |                        |                           |                          |                         |
|       |                     |                        |                           |                          |                         |
| Total | (A)                 | (B)                    | (C)                       | (D)                      |                         |

**Annual Compliance**

|   |             |  |
|---|-------------|--|
| Spot cleaning correction factor (litres)* | (E)         |  |
| Corrected solvent input (litres)          | (D + E = F) |  |

|  |             |  |
|--|-------------|--|
| Solvent efficiency (kgs/litre)           | (A ÷ F = G) |  |
| Specific Gravity of Solvent being used : | (H)         |  |
| Perchloroethylene : 1600g/l              |             |  |
| Siloxane : 970 g/l                       |             |  |
| HCS : 970 g/l                            |             |  |
| Solvent emission (g/kg)                  | (H ÷ G = I) |  |

|  |  |
|--|--|
| Have you met the requirement of the regulations? ( Is "I" >20g/kg ?) |  |
|--|--|

\* Spot Cleaning Correction Factor - A figure of 6.25 litres per annum should be used as the spot cleaning factor, whichever solvent is used for cleaning purposes.

Permit and introductory note LA-PPC



**End of Permit**