

Have you or any other person responsible for the running of the Private Hire Operator business, been convicted or cautioned for ANY offence since you were last licensed? (Tick Box) Yes No

If **yes**, please give details of **ALL** unspent convictions, cautions, warnings, reprimands and/ or endorsements.

Date of conviction/ Caution/ Warning/ Reprimand	Specify Court/ Police Station/ Issuing Body	Nature of Summons or charge (Details)	Penalty

(Continue on a separate sheet if necessary)

4. Company Information

If you are a limited Company, have there been any changes with the business structure of the Private Hire Operator?

If Yes, please provide the details of the new Director and/ or Secretary below. Yes No

Director(s): _____

Secretary: _____

How many vehicles will be operating under this Operator's Licence if approved?
 (This includes any part-time/ self-employed drivers)

5. Documents and Charges

This application must be accompanied by the following documents:

- List of all PH Vehicles operating under this licence**
- Certificate of worthiness in respects to radio equipment**
- Application Fee**

The Licensing Section requires sight of the original documents. Applicants who have resided outside of the UK for any period of time will be required to produce a Certificate of Good Conduct from that Country.

6. DECLARATION

The information I have provided may also be used for other Council purposes where it is permitted by law (Lewes District Council is registered under the Data Protection Act 2018 for these purposes).

I hereby undertake to observe the provisions of the said Acts and such byelaws and licence Conditions as may be in force and accept that contravention of them may result in the licence being suspended, revoked or not renewed.

I declare that I have checked the information provided on this application and to the best of my knowledge and belief the answers given above are true and correct.

WARNING

APPLICANTS ARE ADVISED THAT TO MAKE, KNOWINGLY OR RECKLESSLY, A FALSE STATEMENT OR OMIT ANY INFORMATION FROM THIS APPLICATION IS A CRIMINAL OFFENCE.

This Authority reserves the right to undertake all checks it considers necessary to determine whether an applicant is ‘fit and proper’.

Lewes District Council takes its obligations under the Data Protection Act 2018 seriously and will not disclose personal information to any unauthorised person. The authority is under a duty to protect the public funds it administers and will not disclose personal information to any organisation outside the Council except where necessary for the prevention and detection of fraud or if required to do so by law.

The Council will use the personal information it collects to populate our Customer Relationship Management System (CRM). This system enables the Council to provide a more efficient and streamlined service to you.

The Council may share your information with, and obtain information about you from, other organisations to make sure the information held is accurate, to prevent or detect crime; and/ or to protect public funds. These other organisations may include other departments within the Council, Government Departments and/ or other Local Authorities.

Signature

Date