



Privacy Notice for Waste Vehicle CCTV and GPS Tracking Systems Privacy Notice

Why we are collecting your data

Lewes District Council and Eastbourne Borough Council are data controllers and collect your personal data in the form of video footage from the use of CCTV camera equipment and GPS tracking equipment installed on our vehicles.

The purpose of the GPS Tracking System and the CCTV footage that is collected from the vehicles is to monitor the performance of our vehicles, capture footage of any incidents involving the operatives or vehicles, including traffic incidents, missed/contaminated bins or abuse towards council staff, ultimately supporting staff Health, Safety and Welfare.

What is the legal basis for processing this data?

The legal basis we rely on to process your personal data is under Article 6(e) of the UK General Data Protection Regulation (GDPR)

(e) Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

And

Under section 172 of the Road Traffic Act 1988, the Council has a duty to provide information that leads to the identification of a driver who has allegedly committed a road traffic offence.

What personal data will we be collecting?

We will capture CCTV images of you when the vehicle cameras are in operation.

Who will your information be shared with?

Your data is shared internally only with the appropriate senior staff where it is necessary for the performance of their roles and safeguarding health, safety and welfare. Data may be shared with other service areas within the Council, such as Legal, Insurance and HR, if required for further enforcement or investigative actions.

Our systems require a username and are password protected. The authorised officers will only process your personal information on the Head of Service or senior member of staff's instructions, and they are subject to a duty of confidentiality. All members of staff are expected to handle personal data in accordance with the data protection legislation.

There may be instances where we are obligated to use the data obtained from our CCTV and tracking devices for reasons that are not listed above such as assistance with insurance claims, for the prevention and detection of crime, to prevent and detect fraud and other purposes which we are legal obligated to act upon.

Where we need to disclose sensitive information such as medical details to a third party, we will do so once we have obtained your explicit consent, or where we are legally required to. We may disclose information when necessary to prevent risk of harm to an individual

We will not

- Use your information for marketing or sales purposes without your prior explicit consent.
- Send or store your data abroad
- Make decisions about you based on automated processing.

How long will we hold your data for?

The Council will hold your personal data only for the period that is necessary and will follow organisational and Local Authority standards in this area. At the end of the retention period the Council will securely destroy or dispose of the data in line with retention schedules.

- Video footage is overwritten automatically after approximately 30 days if not required as evidence. Any footage retained as evidence for insurance purposes or legal action is deleted in line with standard retention schedules.

Your rights

You are entitled to request a copy of any information about you that we hold.

If the information we hold about you is inaccurate you have a right to have this corrected and you have the right to request completion of incomplete data.

You have the right to request that we stop, or restrict the processing of your personal data, in certain circumstances. Where possible we will seek to comply with your request, but we may be required to hold or process information to comply with a legal requirement.

If you are dissatisfied with how the councils have used your personal information you have a right to complain to the Information Commissioner's Office at casework@ico.org.uk

Identity of the Data Protection Officer

Data Protection Officer – Oliver Dixon, Senior Lawyer

Contact details

Lewes and Eastbourne Councils, Town Hall, Grove Road, Eastbourne, BN21 4UG

Email: accesstoinformation@lewes-eastbourne.gov.uk

Tel: 01323 410000