

**Eastbourne Borough Council Cost of Living Crisis Fund Grant application form**

We have set up this grants programme to help provide support to local people struggling with the cost of living crisis.

The deadline for this round is midnight on 31st October 2022, as we recognise that some projects will need support in time for winter. Depending on demand, the fund will then re-open shortly after.

**General Fund**

We are inviting bids between £300 and £5,000 (£10,000 may be considered in exceptional cases) from voluntary, community and not-for profit organisations to address one of more of the Eastbourne Poverty Commission priority areas, listed below:

* Housing poverty e.g. housing advice initiatives
* Fuel poverty e.g. funding for ‘Warm Space’ initiatives
* Financial poverty e.g. debt advice and money management initiatives
* Digital poverty e.g. digital inclusion initiatives to help people access support online

**Food Resilience Fund**

Grants of up to £5,000 are available for:

* Food need e.g. food bank or low-cost food provision via an existing community fridge.
* New Community Fridges or larders in areas not already served by similar initiatives (grants will include connecting and signposting to existing resource).

**Schools Cost of Living Fund**

Grants of up to £1,000 for school-based initiatives that provide targeted support to pupils and families with the cost of:

* Food. E.g. provision of breakfast before the school day or provision of half-term meals.
* Transport to and from school, where a lack of transport support could result in non-attendance (and associated negative outcomes). E.g. bus subsidies for targeted pupils and families for school pick-ups and drop-offs.
* Uniform. E.g. second hand uniform initiatives/ subsidisation of uniform for targeted pupils and families.

Send any questions or your completed form to: [Funding@Lewes-Eastbourne.gov.uk](mailto:Funding@Lewes-Eastbourne.gov.uk)   
Applications will be reviewed, and funding recommendations made by council officers. Funding decisions will then be made by the Deputy Chief Executive of the council, in consultation with the Leader of the council.

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| **Section 1 – Organisation details** |

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| A | Name of organisation / group |  |
| B | Primary address |  |
| C | Website |  |
| D | Name & title of person completing form |  |
| E | Telephone number |  |
| F | Email |  |
| G | Charity or company registration number (if applicable) |  |
| H | Are you affiliated with any other charity (e.g umbrella organisation)? |  |
| I | How many staff and volunteers do you currently have? | Paid Staff:  Volunteers: |
| J | Summarise the primary purpose of your organisation. |  |

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| **Section 2 – Project or provision details** |

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| A | Under which category are you applying?  Please answer each question below in relation to all categories under which you are applying. | *If general fund (1) state which priority*  1 – General Fund  2 – Food Resilience  3 – Schools support |
| B | How much are you applying for? | £ |
| C | Is this funding for a new project, or for the continuation / expansion of an existing project? |  |
| D | Specify how long the project has been running (if applicable). |  |
| E | How do you intend to fund the project beyond this grant or what is the longer-term goal? |  |
| F | What proportion of the project/service would this grant cover and what (if any) other funding will be used to deliver the service? |  |
| G | How will your project or service fulfil the grant category (max 200 words)? |  |
| H | What geographical area does your project cover and roughly how many Eastbourne residents do you expect to support in a year? |  |
| I | How will this be measured and monitored? |  |
| J | How will people access the service (e.g physical location, phone support, one-to-one, group setting)? |  |
| K | How do you manage data and security to ensure compliance with GDPR regulations? |  |

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| **Section 3 – Supporting Documents. Please ensure you select below and send in with your application.** |

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| A | Constitution, set of rules or CIC34 report. | Included |
| B | Names of Management Committee (highlight account/cheque signatories). |  |
| C | Copy of two years audited accounts or most recent accounts if not yet audited (or forecasts if a brand new group). | Included |
| D | Safeguarding Policy | Included |
| E | Equality & Diversity Policy | Included |
| F | Health & Safety Policy | Included |

Please note that we will not be able to progress your application without the above documents. If you are unable to provide all of the above, contact [Funding@Lewes-Eastbourne.gov.uk](mailto:Funding@Lewes-Eastbourne.gov.uk) to discuss before submitting your application.

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| **Section 4 – Declaration and next steps.** |

I confirm that to the best of my knowledge the information contained in this application is accurate. If there are any changes which would impact on our ability to deliver the project/service (including being granted additional funding not recorded in this form) we will inform the grants officer via the funding email.

I am happy for Lewes District Council to store this information and for our organisation to be contacted to discuss the application.

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| Signature of person completing application |  |
| Date |  |