

**Local Land Charges**  
**Town Hall**  
**Grove Road**  
**Eastbourne**  
**BN21 4UG**  
**T: 01323 410000**  
**E: landcharges@lewes-eastbourne.gov.uk**  
**W: lewes-eastbourne.gov.uk**

## Local Authority Search Request Form

<b>Section 1 - Applicant Details.</b>	
Contact Name:	
Company Name:	
Applicant Address:	<b>N.B.</b> For VAT purposes, this address must be of the person or company actually making the associated payment:
Telephone no:	
E-mail address:	
Your reference:	
Date of request:	

<b>Section 2 - Description of land / property to be searched.</b>	
Please provide a location plan showing the land/property to be searched clearly outlined in red. N.B. For flats, please give the flat number and also the level in the building, e.g. basement, ground floor, first floor, etc., where known.	
Secondary Name/No:	
Primary Name/No:	
Street:	
Town:	
Post Code:	

### **Section 3 - Request specific enquiries.**

Overleaf you can select which enquiries you want replies for. Questions marked (\*) can be answered for free by personal inspection of the appropriate public register or record.

The fee for each additional parcel (if required) will be the same as for the first parcel, subject to a maximum of £12.00 (includes VAT) per parcel. See our Local Land Charges page on [www.lewes-eastbourne.gov.uk/planning-and-building-control/local-land-charges-service/](http://www.lewes-eastbourne.gov.uk/planning-and-building-control/local-land-charges-service/) for more information about additional parcels.

<b>CON29 Enquiries</b>			
<u>Question No.</u>	<u>Question Title</u>	<u>Fee (incl. VAT)</u>	<u>fee to pay</u>
1.1 (a) - (i)	Planning Applications (*)	£10.80	
1.1 (j) - (l)	Building Regulations	£6.00	
1.2	Planning Designations and Proposals (*)	£7.20	
2.1 - 2.5	Roads and Rights of Way	(combined fee) £66.00	
3.2	Land to be acquired for Road Works		
3.4	Nearby Road Schemes		
3.5	Nearby Railway Schemes		
3.6	Traffic Schemes		
3.1	Land Required for Public Purposes	£3.60	
3.3	Drainage Matters	£4.80	
3.7	Outstanding Notices (part)	£10.80	
3.8	Contravention of Building Regulations	£2.40	
3.9	Notices, Orders, etc under Planning Acts (*)	£7.20	
3.10 (a)	Community Infrastructure Levy (CIL) (part) (*)	£2.40	
3.10 (b) - (h)	Community Infrastructure Levy (CIL) (part)	£10.80	
3.11 (a)	Conservation Area (part) (*)	£3.60	
3.11 (b)	Conservation Area (part)	£3.60	
3.12	Compulsory Purchase (part)	£7.20	
3.13 (a),(b(ii))	Contaminated Land (part) (*)	£3.60	
3.13 (b(i)),(c)	Contaminated Land (part)	£3.60	
3.14	Radon Gas	£7.20	
3.15	Assets of Community Value	£7.20	
subtotal for the first parcel of land			
add the fee(s) for additional parcels (maximum £12.00 (includes VAT) per parcel)			
<b>CON29 Subtotal</b>			

Where there is a combined fee in the fee column above we are unable to supply answers to the questions individually.

<b>CON290 Optional Enquiries</b>			
<u>Question No.</u>	<u>Question Title</u>	<u>Fee (incl. VAT)</u>	<u>fee to pay</u>
4	Road Proposals by Private Bodies	£12.00	
5	Advertisements (*) re: 5.1	£12.00	
6	Completion Notices	£12.00	
7	Parks and Countryside (*)	£12.00	
8	Pipelines	£12.00	
9	Houses in Multiple Occupation	£12.00	
10	Noise Abatement	£12.00	
11	Urban Development Areas	£12.00	
12	Enterprise Zones, LDO's, BID's	£12.00	
13	Inner Urban Improvement Areas	£12.00	
14	Simplified Planning Zones	£12.00	
15	Land Maintenance Notices (*)	£12.00	
16	Mineral Consultation and Safeguarding Areas	£12.00	
17	Hazardous Substance Consents (*)	£12.00	
18	Environmental and Pollution Notices	£12.00	
19	Food Safety Notices	£12.00	
20	Hedgerow Notices (*)	£12.00	
21	Flood Defence and Land Drainage Consents	£19.20	
22	Common Land & Town or Village Greens (*)	£28.80	
<b>CON290 Subtotal</b>			

**TOTAL FEES**