

**Application for Tree Preservation Order:
Requesting a Tree be placed under a Tree Preservation Order (TPO)
Town and Country Planning Act 1990**

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department

The making of a TPO is at the Council's discretion and does not have to place a TPO upon any tree(s).

We will only make a TPO if it appears to the Council that it is expedient and in the interests of amenity to do so. The Council may consider it expedient to make TPOs where there is either:

- Clear evidence of the intention to remove trees of public visual amenity in an excessive or uncontrolled manner.
- Other clear threats to trees of public visual amenity from a range of activities such as wilful damage or destruction; inappropriate pruning; felling or disturbance of the rooting area

Please complete using block capitals and black ink.

You must use this form if you are applying/requesting a tree be placed under a tree preservation order (TPO).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

Applicant details will remain confidential and will not be made public in any form.

1) Applicant Name and Address

Title: First name: Last name:

Company (Optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town: County:

Country: Postcode:

Primary number contact:

Secondary number Contact:

Email address:

2) Trees Location

If all trees stand at the address shown in Question 1, go to Question 3. Otherwise, please provide the full address/location of the other site(s) where the tree(s) stand (including full postcode where available) PLEASE NOTE – one application form is required for each individual site.

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town: County:

Country: Postcode:

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

3) Identification Of Tree(s):

Please identify the tree(s) and provide a full and clear specification of why you are requesting a Tree Preservation (TPO) is placed upon the tree(s) along with a description confirming the nature of the threat. Continue on a separate sheet if necessary.

Tree Species:	Reason for Protection:	Under immediate threat:	
		YES	NO
		YES	NO
		YES	NO
		YES	NO
		YES	NO
		YES	NO
		YES	NO
		YES	NO

Nature of the threat:

4) Tree additional Information:

For all trees:

- A sketch plan clearly showing the position of trees listed in Question 3 must be provided when requesting a tree preservation order (TPO).
- Photos of the tree(s) needing to be placed under a preservation order

5) Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff (c) related to a member of staff
(b) an elected member (d) related to an elected member

Do any of these statements apply to you:

Yes No

If Yes, please provide details of the name, relationship and role

6) Declaration - Trees

I/we hereby apply for a Tree Preservation Order as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Date (DD/MM/YYYY):