

# Lewes District Council

## Community Infrastructure Levy

Infrastructure Projects Funding Application Form

### 1. Infrastructure Project Overview

Which pot is this bid applicable to?	<ul style="list-style-type: none"> <li><input type="radio"/> Strategic</li> <li><input type="radio"/> Local Pot</li> <li><input type="radio"/> Community</li> <li><input type="radio"/> Community Small Projects</li> </ul>
Type of Infrastructure item being bid for?	<ul style="list-style-type: none"> <li><input type="radio"/> Green infrastructure</li> <li><input type="radio"/> Utilities</li> <li><input type="radio"/> Modes of transport</li> <li><input type="radio"/> Community facilities</li> <li><input type="radio"/> Education</li> <li><input type="radio"/> Health</li> <li><input type="radio"/> Emergency services</li> <li><input type="radio"/> Other</li> </ul>
Project Title	
Project Description	

Project Location:	
Project Contact:	Name: Address:  Telephone: Email:

## 2. Project Planning

<p>Has the project got all of the necessary planning permissions available?</p> <p><i>(for example Listed Building Consent, Lawful Development Certificate)</i></p> <p><i>Does the project require planning consent?</i></p>	
<p>If have a Planning Permission or Listed Building Consent please list this here:</p>	
<p>If not, how far is it in the process? Was there any pre-app? What is the initial advice?</p>	

<p>If you have Building Regulations please give the Council Building Control reference of Approved Inspector Details:</p>	
<p>Which of the following applies:</p>	<p><input type="radio"/> Landowner</p>
	<p><input type="radio"/> Leasehold</p>
	<p><input type="radio"/> Freehold</p>
	<p><input type="radio"/> Do not own the land</p>
<p>Has the appropriate land owner consent been sought if required?</p> <p><i>Please attach evidence of this to the application. For example Owner consents, copies of the lease, Land Title Deeds.</i></p>	
<p>What is the timescale for implementation of the project?</p>	<p><input type="radio"/> 0-12 months</p> <p><input type="radio"/> 1 year to 2 years</p> <p><input type="radio"/> 2- 5 years</p> <p><input type="radio"/> 5+ years</p>

### 3. Project Funding

<p>What is the total cost of the Infrastructure to be provided by the project? (£)</p> <p><i>i.e the physical works</i></p>	
<p>How much are you seeking from CIL? (£)</p>	

<p>Are you able to claim VAT back on any part of this project? If yes, can you confirm that VAT has been excluded from the amount of CIL Funds requested?</p>				
<p>Please list the sources and amounts of matched funding.</p> <p><i>Please attached any evidence of matched funding to this bidding application</i></p>	<p>Funding Source</p>	<p>Secured Yes/No</p>	<p>If not Secured when will this be confirmed?</p>	<p>Amount (£)</p>
<p>Is there a day to day revenue cost associated with the project? If yes, please detail how this is to be funded.</p>				
<p>Have quotations been sought in respect of the proposed works/equipment?</p> <p><i>Please provide evidence to detail the cost of the projects, and where possible more than 1 quote would be expected.</i></p>				

## 4. Project Management

Who will manage your project and how they will ensure its delivery?	
Partners – Please list other organisations that will help deliver the project (if applicable)	
If applicable, who will maintain the project in the future?	

## 5. Links to other CIL Funding Regimes

Does this project cover more than one CIL Charging Authority?	<input type="radio"/> Yes <input type="radio"/> No
If the answer is “yes” please state which Authority  <i>(i.e South Downs National Park, Wealden, Mid-Sussex)</i>	
Is matched funding being provided from the other Authority? Or has a letter of support been provided?  <i>Please attach relevant evidence to the bid application</i>	

## 6. Bid Justification

Does the project feature on the IDP (Infrastructure Delivery Plan)?	
Does the project feature in a Neighborhood Plan? <i>(if it does please provide references to which plan and section)</i>	
Does the project feature in any other plan or document? <i>If yes please detail which</i>	
How will the proposal help address the demands of development in the area? <i>(please discuss local and recent development relating to this project)</i>	
Does the project have the support of the community? <i>Please detail what type of support and who from. i.e Letters, Community consultation.</i>	
Have S106 Funds been identified for this project? <i>If so please provide details of the development from where this comes from and amount.</i>	

## 7. Project Barriers and Risk

Please show what barriers and risks apply	Yes	No	Unknown
Physical and environmental impacts (e.g. flood risk, contamination, topography, biodiversity, noise, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Approvals and licenses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ownership, acquisition or compulsory purchase order issues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dependency on other projects going ahead	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If any constraints are identified, please provide further details, including the extent to which the issues concerned can be overcome by mitigation

## 8. Environmental Impacts

Will your project if implemented have a negative, positive or neutral environmental impact?	<ul style="list-style-type: none"> <li><input type="radio"/> Positive</li> <li><input type="radio"/> Negative</li> <li><input type="radio"/> Neutral</li> </ul>
<p>If there is anticipated be an impact please detail the level and type of impact this will have on the environment.</p> <p><i>Negative impact examples could include increase in carbon emissions, reducing</i></p>	

<p><i>green space. Positive impacts could include improving air quality, increase in biodiversity.</i></p>	
<p>Please detail any mitigation measures which are to be used in the project to minimise any negative impacts to the environment?</p> <p><i>E.G Electric Vehicles, renewable energy sources, recycled products.....</i></p>	

## 9. Equality and Fairness

The Public Sector Equality Duty requires the Council, in the exercise of its functions and in its decision making, to have due regard to the need to:

- Eliminate discrimination, harassment and victimisation
- Advance equality of opportunity between people who share a characteristic and those who do not share it;
- Foster good relations between people who share a characteristic and those who do not share it.

There are nine protected characteristics covered by the Public Sector Equality Duty: age, disability, sex, pregnancy and maternity, gender reassignment, marriage and civil partnership, race, religion or belief and sexual orientation. We also recognise that socio-economic status can be a significant barrier to equality.

Further information on the Council's equality and fairness policy is available on our [website](#).

<p>Which Protected group will the project benefit/affect the most?</p>	
<p>Please explain how you have given consideration to the different needs of people and steps have been taken to minimise the potential disadvantages and maximise equality of opportunity.</p>	



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## 10. Supporting Documents

The following list of documentation is designed as a guide to assist you with what documentation may be relevant to support this bid. Please note this list is not exhaustive and you may wish to attach documents not mentioned on this list:

- Copies of relevant planning documents (Planning, Building Control)
- Land ownership details and evidence
- Quotes for proposed project
- Project planning information (budget, project plan etc)
- Risk Planning details
- Details relating to the Governance of the project
- Evidence of Community support (Crowd funding, Community Consultations, letters of support)
- Evidence of matched funding
- Cross Boundary Project information
- License copies/details

## 11. Declaration

I declare that I have given notice of this proposal to the owner and occupiers of the land and prior to authorisation will produce Title Documentation if required. I confirm that I have advised the Parish/Town Council and Ward Member of this proposal and attach copies of all written comments that they have made.

I declare that I am authorised to make this application and that the information given in this application is correct.

Signed	Name
Position	Date
Telephone:	Email:

Once this form is completed please send to

[CIL.Lewes@lewes-eastbourne.gov.uk](mailto:CIL.Lewes@lewes-eastbourne.gov.uk)

If you do have any queries please do not hesitate to contact us. Please dial 01273 41000 and ask to speak to a Member of Planning Policy.

