

	<p>Meeting: South East Independent Living Board of Directors (Company No. 08710235)</p> <p>Date: 6th April 2021</p> <p>Venue: Virtual (due to COVID-19)</p> <p>Start: 4.00 pm</p> <p>Board of Directors</p> <p><u>Present:</u> Board Directors: Mary Hope (MH) (Chair) Roger Eastwood (RE) Sheilah Roberts (SR) for Eastbourne Homes Limited</p> <p><u>In Attendance:</u> Staff Ian Fitzpatrick, Managing Director, (IF) Gary Hall, Head of Homes First (GH) Paula Leighton, STEPS Service Manager (PL) Jane McCarthy-Penman, Company Secretary (JMP)</p>	
Item	PROCEDURAL MATTERS	ACTION
1.	<p>Apologies for Absence</p> <p>Homira Javadi, Chief Finance Officer (HJ) Tim Whelan, Director of Service Delivery (TW)</p>	Noted
2.	<p>Declarations of Interest</p> <p>In accordance with Section 177 of the Companies Act 2006 and the Articles of Association of the Company, Directors declared their interests as set out below:</p> <p>Mary Hope</p> <ul style="list-style-type: none"> • Board Director of Eastbourne Homes Limited • Caseworker, Wealden CAB • Board Director and Chair, Sussex Housing and Care <p>Roger Eastwood</p> <ul style="list-style-type: none"> • Board Director of Eastbourne Homes Limited • Board Director and Chair at South Essex Homes Limited • Board Director at Eastbourne Housing Investment Company Limited • Board Member – National Federation of ALMOs <p>Sheilah Roberts</p> <ul style="list-style-type: none"> • Board Director of Eastbourne Homes Limited 	

3.	Minutes of Previous Meeting of the 11th March 2021 Agreed.	Noted
4.	Matters Arising IF advised that HJ has just returned to work and it has been agreed that IF would brief HJ following this meeting.	Complete
5.	STEPS Service Update <i>Confidential – not for publication</i>	
6.	Any Other Business Discussion took place in respect of the Gateway Service and triaging during the C19 pandemic. Hoarding was discussed. It was noted that the Homes First team have first-hand experience in hoarding and will continue to support where needed.	
Meeting closed at 5.17 pm		

Signed: _____ **Position:** _____

Dated: _____